

**Idaho Child Welfare Partnership
Practice Development Board Meeting Minutes
January 22, 2009
2:00- 4:00 Mountain Time, 1:00 – 3:00 Pacific Time
Casey Family Programs and Conference Call**

Toll -free dial-in: (866) 248-0554

Enter Meeting Room Number: *6665670* - You MUST enter the star (*) key BEFORE and AFTER the meeting room number.

Practice Development Board Attendance: Julie Stevens, Mardell Nelson, Robert Hernandez, Mechelle Wilson, Jim Gentry, Valerie Burgess, Brad Forth, Rosio Gonzalez, Rich Phillips, Patty Gregory, Mike Starnes

Guests:

Absent: Ken Perry, Steve Sparks, Frances Lunney, Megan Anthoney, Marian Woods, Ross Edmonds, Kim Fordham

AGENDA ITEMS	DISCUSSION	DECISION	ACTION
<ul style="list-style-type: none"> • Welcome/Introductions • Review agenda for additions /clarifications 	<p>New board member, Valerie Burgess to replace Susan Dwello.</p>		<p>Julie will correct Patty's email address on our distribution list.</p>
<ul style="list-style-type: none"> • Updates to include reports about agency activity as it relates to goals of ICWP 	<ul style="list-style-type: none"> • Jim met with Kathy James – discussion of ETV and transition for students when they graduate. They work with Magic Valley Youth and Adult Services. They have also worked with CSI. They have between 35-50 students per year. Do all regions have a Magic Valley? Also talked to Financial Aid Office – would a prospective student know that they could get help in transition? Section 2 on FASFA. Could Financial Aid Office or registrar office screen for students eligible for ETVs? Registrar or advising center could maybe provide information to prospective candidates. Practice Board could provide information to schools. 		<p>Julie will talk with Mike about Practice Development Board role with ensuring integrity of Practice Enhancement Funds.</p>

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	<ul style="list-style-type: none"> • Admin board update – focus of ICWP, budget impacts. Don Schmid completed his consultation, very complimentary of the partnership, innovating beyond other partnerships around the country. Prescriptive about how to maximize funds, DHW is trying to figure out if and how innovations will be implemented – monetary issue as well as leadership transition. • Reports on how organizations are faring – cutbacks across the board. • Child welfare conference will be hub based rather than statewide and topics will be linked to the PIP and practice. • Foster parent conference will be moved to hubs. • Student institute will be one day instead of 2 • Partnership has done its part – suggested areas where we can still make contributions. • This board should be an overt champion of Practice Enhancement Funds to make sure those funds are used well – may be educational venues or strategic discussion – if Casey is clear it needs to be used appropriately – define appropriately and who is overseeing? Practice Board could support me somehow in making sure funds are not supplanting existing funding – should be an agency to agency discussion. • Document forwarded to administrative board from practice development board – does something need to be done before the entire budget discussions end? Should it be included in the state strategy agreement – was it included? • Catholic Charities of Idaho – Immigration funding cut in half, etc... Literacy program loses funding in June so it may be discontinued. 		
<ul style="list-style-type: none"> • Constituency Engagement Work Group Report 	<p>Membership could both learn and contribute in supporting training and in the area of youth voice in court. Speakers Bureau – this is a PIP item to help them create a linkage.</p> <p>CIP prepared a DVD which has been sent to all of the prosecutors in Idaho and to each Region to share with their staff. DVD has also been shown at Academy. Will also be used in PRIDE.</p>	<p>Could DVD be on-line?</p>	<p>FCAA should see video. Report to Valerie how it is being used.</p>
<ul style="list-style-type: none"> • Disproportionality Work Group 	<p>Work group has divided up assignments to review plans from other jurisdictions. Review their strategies for consideration in our plan. We are</p>		<p>Disproportionality Work Group to submit a proposed</p>

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Report	<p>writing a draft plan to present to the Administrative Board. We are looking at other state plans to identify bigger scope strategies that our partnership could take on. Logic model – each of the boards has already worked on their strategies that connect to their focus. We will write bigger scope proposals and then do attachments of each of the Board plans that they have already started to do. Scholars Board has already began to look at membership to incorporate ICWA and conversations with Tribes about the recent proposal to designate Tribes as a work force for scholars, etc... Christelle met with Robert and Ray – Monday ICWAC – overview of Partnership to see if they would want to be a part of our Partnership and Scholars Board. We will need to highlight activities that people are already doing. Will be in 4 B plan which is the appropriate place to have it. Mardell, Michelle Britton, Marion Woods, Frank Sese, and Christelle Edmo attended the Undoing Racism workshop in 11-09.</p> <p>CFP supported Brian going to Chapin Hall - we should be able to get more sophisticated data within the next year.</p> <p>Trainers have been identified to receive TOT for KWYA. Oscar was successful in getting the web based curriculum posted on the knowledge and learning center. They're showing the video in Academy. Oscar is also working on getting CEUs.</p>		Disparities Plan to the Administrative Board.
<ul style="list-style-type: none"> Clinical Child Welfare Supervision consultation 	<p>Patty, Michelle, Mardell, Valerie, Frances – have a strategic plan that will support supervisors in their work. We are now getting into some direction for supervisors. Need for clinical supervision. Able to identify the fact that we have supervisors doing more administrative tasks which pulls them away from their ability to do clinical supervision. The larger group of supervisors were divided into 3 groups – resource, training, clinical supervision. From those groups, a lot of recommendations were made about what supervisors think would be helpful to them in their development as supervisors and what would be helpful to them as tools. In terms of resources (Mardell), supervisors were concrete about their requests (e.g. videoconferencing equipment, peer supervisors come together to provide support and staff cases). Mechelle –Training – work is difficult and complicated and there needs to be some level of training related to child welfare supervision. It</p>		

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	<p>needs to have the direct input of state supervisors in curriculum. New supervisors need to be assigned a mentor or coach. Learning circles were also suggested (Region I and II). Every other region was interested in replicating. Supportive supervision (Patty) – learning circles, case protocol for staffing, concern about varying degree of what clinical means. There is such a huge gap in understanding of what constructive and helpful supervision is – human services supervision. Opening up system to outside consultants (e.g. Bert Powell). Parallel process between supervisors and workers and workers and families in terms of spending inordinate amounts of time on administrative duties. Capacity issues are partially to blame and litigious – we don't control the front door of our system.</p>		
<ul style="list-style-type: none"> Board Accomplishments and Challenges/Suggested Solutions 	<p>Rick is helping with distributing information about conducting meeting over conference calls. – To ensure everyone gets engaged – chairs and facilitators...</p> <p>BOARD ACCOMPLISHMENTS/CHALLENGES</p> <ul style="list-style-type: none"> FCAA – alumni celebrations, strategic planning session, chapter created Initial work on KWYA Participation on the Clinical supervision group Disproportionality plan draft in process ETV inquiry with CSI Chapin Hall data base, clearances through DHW and getting FOCUS data loaded in. <p>Challenge – Not convening as a big group – Rick's conference call protocols will likely help us.</p> <p>Need more of Rick's support to develop action plans for implementing the Disproportionality/Disparities Plan after it is adopted and for constituency engagement.</p> <p>Practice Enhancement funding challenges.</p>		<p>Email Julie thoughts you have about conducting our business over conference calls.</p>
<ul style="list-style-type: none"> Agenda for next 	<p>AGENDA:</p>		<p>Explore the possibility for a</p>

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<p>meeting</p> <ul style="list-style-type: none"> • Calendar of future meetings/conference calls 	<ul style="list-style-type: none"> • Conference Call Protocols • Practice Enhancement funding • Update on Kinicare Coalition • Birth Parent Engagement <p>KWYA update on TOT Clinical Supervision Action planning for Constituency Engagement and Disparities Plan</p> <p>Given the fact that we will not be meeting face to face for day long meetings, we will plan to meet monthly – the 4th Thursday of the month from 2:00 – 4:00 Mountain.</p>		<p>videoconference during our next meeting.</p>