

**OPERATIONS BOARD
AGENDA & MINUTES
12-21-06**

AGENDA	DISCUSSION	ACTION
Review Minutes and Agenda	-Last operations meeting was to plan the Admin. Board. No minutes were kept	
Announcements/Status Updates - Admin Board Meeting-Mike's role as Co-Chair and role on Operations	-Mike is interested in remaining on operations board and serving as liaison between the Admin and Operations Board	
- Rotation and Challenges for Partner Rep.	-The Admin. Board members agreed to rotate and co-chair the group. When they selected the order of rotation, the University Partner Rep. (Bill Clouser) was selected to serve the same year he is scheduled to leave the Board. This would result in a brand new representative coming on a chair.	-Mardell will review minutes and put this on the 2/20, if this is a problem. Notify Patty about the need to convene the sub-contractors to discuss representation.
- Trainers Meeting	There is an us verses them feeling amongst the training team between the Chiefs and the University Trainers	-This item will be referred to the Academy Advisory Board.
- Planning Feb. Admin Meeting	The Board deferred to Operations to handle charters and identified the Advisory Board as actually being operations boards instead of advisory. The Board declined to commit to policy leadership direction until the Advisory Boards identify their needs.	-Each Operations Board Member will follow-up with their respective Administrator about the leadership challenges and seeming confusion about the role of the Admin Board as policy leaders versus advisors. -Mike and Mardell will meet with Michelle about planning the agenda.

	<p>This changes the logic model from a leadership to a problem-solving model. It also raises the question on whether the Admin Board is a leadership board or an advisory board.</p> <p>-The energy is not playing out in the universities about participating in the Partnership. We may have a Partnership at the Institution-to-Institution level, but this may not be true at the Program/SW Department level</p> <p>-</p>	
<p>- Contact with Ken Deibert</p>	<p>-Ken requested partnership materials. This type of collaboration is a hot topic in Arizona</p>	<p>-Sent packet of partnership materials. Indicated we provide a peer-technical assistance visit, when Ken was ready.</p>
<p>- Planning Patty's Transition</p>	<p>-Patty scheduled to retire in August. She will remain part-time at the Center and will help with transitioning the position.</p>	<p>-Mardell to meet with Patty and Mike Frumkin within the next month to review job description and plan the national recruitment and transition details.</p>

<p>Logic Model Implementation: Logic Model Consult with Rick Phillips</p> <ul style="list-style-type: none"> - Partnership Administrative Board Response - Mike on Disproportionality - Messaging in the System - Next Steps 	<ul style="list-style-type: none"> -The Admin Board does not seem receptive to being further facilitated on the logic model. -The Board declined to commit to on leadership direction until the Advisory Boards identified their needs. This changes the logic model from a leadership to a problem solving model -Kathy forwarded to Rick the logic model input/needs that the Academy Advisory Board worked on at the annual meeting. -Sandy Cobb is incorporating the logic model input provide by the groups at the annual meeting. -Mike has a DVD that addresses disproportionality in Child Welfare. 	<ul style="list-style-type: none"> -The Operations Board plus Kim Fordham and Julie Stevens will work with Rick Phillips regarding how to lead the Advisory Boards through the remaining logic model process -Preview the DVD at the Operations meeting. Plan how to use this tool with the Admin Board and the Program Man
<p>Advisory Board Formation</p> <ul style="list-style-type: none"> - Operations Charter Review - Charters - Logic Model Integration of challenges- - Work Plans-status - Other Formation Issues 	<ul style="list-style-type: none"> -Tabled -Charter revisions need to be made and posted on web site - - Work plans discussion tabled until Jan. Operations meeting - Continued concern about Program Manager representation on Advisory 	<ul style="list-style-type: none"> -Admin Board needs to continue messaging the Partnership expectations of attending meetings and serving as liaisons to the respective systems

	Boards. Questioned whether Chiefs should be represented on some Boards	
Other Agenda Items		
Next Steps <ul style="list-style-type: none">- Assignments- Meeting Schedule- Jan. Meeting- Operations Meeting in N. Idaho to coincide with EWU Building Celebration (April)	<ul style="list-style-type: none">-Next Operations meeting 1/18/07 at the BSU Center-Confirmed the April Operations meeting in N. Idaho, to facilitate Operations Board attendance at EWU SW Building dedication	