

DRAFT Work Plan
FACS Division Evaluation Advisory Board
 June, 2006

Challenges: As Designated by the Administration Board 2006: Improve retention, provide quality education, use data to inform practice, integrate best practice into the workforce, provide quality training programs, improve recruitment, collaboration is method to pursue goals, communication.

Purpose: To facilitate outcome identification, development and achievement, provide guidance and support for the implementation of service and outcome evaluation activities associated with the Division, and to promote and develop standardization of procedures.

Partnership Goals: Use data to inform practice

Board Membership:

- Patty Gregory, ICWRTC Representative - Convener and Chair
- Wes Engel, Program Manager, CQI Coordinator
- Mardell Nelson, Program Manager, Planning, Evaluation and Training
- Sherry Brown, FOCUS Manager and CDIU Representative
- Frank Seseck, Deputy Administrator for Program Operations
- Brent Porges, Deputy of Field Operations (Optional)
- Mike Scholl, Casey Director
- Rick Phillips, ICWRTC Research Director, CMH Evaluator
- Oscar Morgan, Project Manager,
- Alberta Dooley, BSU Child Welfare Center Director
- Brian Baldwin, Project Manger

Outcomes	Outcome Measures
<p>Develop an Advisory Board process that facilitates the FACS Division identification, development and achievement of Division outcomes. <i>Products of the work group will be prepared for FACS Administrator, Management Team, and respective Program Committees for review, input, and decision-making.</i></p>	<p><i>To achieve identified challenge #7:</i> Rate the group’s progress on the “Collaborative Relationship Development” scale annually.</p>
<p>Provide direction and endorsement for implementation of outcome evaluation proposals associated with the Division.</p>	
<ul style="list-style-type: none"> • Ensure clear direction from each partner that evaluation projects have the resources, direction and sanction to 	<p>The Work group will make recommendations for evaluation modifications or enhancements</p>

be able to proceed on schedule.	directly to the Administrator/ Management Team. Products of the evaluation will be prepared for Management Team and Program Committee review and approval for distribution.
<ul style="list-style-type: none"> • Provide clear direction and support to contract evaluators regarding the Division's direction regarding evaluation efforts. 	
<ul style="list-style-type: none"> • Assure that regional needs and the Division's strategic direction are mutually negotiated before and during the process of evaluation. 	
<ul style="list-style-type: none"> • Data collection and sharing 	Develop a work group across the partnership to identify data sharing, collection and storage (data band) questions.
<ul style="list-style-type: none"> • Manage evaluator resources in relation to the Division's evaluation priorities 	
Coordinate evaluation projects that have an evaluation interface, e.g. SA/CP pilots, CMH/AMH, EA/schools, CMH Demonstration Site evaluations, Scholars Program.	Advisory Board review of all evaluation projects with documented recommendations for interface coordination, and clear direction.
<ul style="list-style-type: none"> • Promote the alignment between Universities and Department educational goals and philosophy through evaluation of Scholars program and other in-service training. 	
Review further research questions that may evolve out of the evaluation process.	
<ul style="list-style-type: none"> • Provide (functional) review of Division data system elements that pertains to Division evaluation activities, the work group will make recommendations for data system element modifications or enhancements directly to the FACS Administrator, Management Team, and respective Program Committees. 	Promote and develop standardization of procedures and forms.
<ul style="list-style-type: none"> • Proposals will be reviewed for acquiring independent data collection or evaluation designs intended to develop data. 	
Identify and promote training necessary	

<p>to support implementation of the Division’s research and evaluation agenda.</p>	
<ul style="list-style-type: none"> • Recommend and implement strategies for linking evaluation efforts to training and provide education so that it becomes integral to the Division’s CQI process. 	<p>Form a work group to develop recommendations and training needs for evaluation efforts.</p>
<ul style="list-style-type: none"> • Provide outreach and on-going education regarding the evaluation process. 	<p>Work group will develop training plan and submit to the Partnership.</p>
<p>Institutional Review Process to assure protection of human subjects.</p>	<p>Develop a FACS Institutional Review Process to assure protection of human subjects.</p>
<ul style="list-style-type: none"> • Promote and develop standardization of procedures and forms. This process of increased standardization will serve to: (1) make levels of service within FACS Program’s comparable statewide; (2) increase compliance with the rules and policies of designated FACS Projects; and (3) ensure effective and efficient management of services and service delivery. 	
<ul style="list-style-type: none"> • Clarify the role of FACS Program Specialists in facilitating evaluation and research efforts between the Division, the Regions and the evaluator. Clarify the role of Supervisor’s in conducting program evaluation. 	
<p>Facilitates dissemination of data and recommendations from findings of evaluation projects.</p>	