



Scholars Advisory Board 1/20/06

Agenda Items	Time	Name	Decisions/Notes
Introductions	10:30am	All	Welcomed new members, Jason Jacobia and Bri Watkins!
Minutes format and approval	10:35am	KT	Minutes and format approved.
Updates: *Possibility of expansion of IVE to include children's mental health in rural communities *Other?	10:40am	Mardell...	<p>WICHE sent an email re "growing their own" behavioral health providers in rural and frontier areas. <i>(I forwarded the email to all of you that outlines two educational initiatives in other states.)</i></p> <p>Mardell briefed the group on some of the nuances that require policy development related to stipend repayment including: CW scholars who get jobs in rural offices where they do "everything" not just CW; Does CMH employment count toward the work requirement?; CW scholars who follow through with getting on registers but are granted no CW interviews; and, related to this one, do all registers qualify?; What is the deferral policy? <i>(Kurt & Mardell will work on this)</i></p>
<u>Review of Charter Revisions:</u> *Recruitment & Retention—Mardell *CW Education—Patty & Bill *Student Support (Stipends)—Alberta & Kathy *Annual Contracts—Kurt, Mardell, & Bill *Student transition from university to employment—HR,	10:45am	KT & All	<p>See new & improved Charter. <i>(I have noted a few questions that I am still not clear about or that we have not yet discussed. If you know the answers or have ideas please let me know)</i></p> <p>Recruitment & Retention: Discussion/recommendations included the following—need to assess level of genuine and informed CW interest for potential students to increase the likelihood of follow through; Region IV wants BSW students; many of the tasks under this section pose complex issues in terms of implementation; placement of non-stipend students</p>

<p>former student, Alberta, Kathy *Specialized student units— Patty, Rob & Donna</p>			<p>in CW programs; Is it possible for HR to build a professional ladder to increase job satisfaction?; stipend needs to increase to get closer to covering tuition; part-time programs might better support retention; stipend dollars need to be distributed at the beginning of the semester when students need the dollars</p> <p>CW Education: CW curriculum needs to be included in many university courses; some standardization or coordination of field seminar content and CW curriculum would be helpful; learning contract needs to be detailed enough to allow meaningful evaluation of student, supervisor, practicum and University.</p> <p>Student Support: Standardization of the application process was delegated to the IVE coordinators which may help facilitate approval & payment process; consistently involve HR in the initial selection of IVE students which will set the stage for the transition from student to work when the time comes; negotiate issues for evaluation of the stipend program with the involved stakeholders—program managers, IVE coordinators, etc.</p> <p>Annual Contracts: need “contracts” (or perhaps the Affiliation Agreements can accomplish this with some revisions) outlining in detail the expectations of students, DHW, supervisors, and University with “clarity rather than rigidity”; ensure that these agreements are completed in each Region and with each University (<i>Alberta & Mardell volunteered to work on this</i>); insure that field instructors are screened for qualifications and trained (<i>Alberta is working on the “Irene Wilcox Training Institute” for August and it will include some training for supervisors</i>)</p> <p>Student Transition: (<i>Alberta agreed to work on developing a communication plan</i>); determine role of seminar re preparing for licensure exams; liaison with licensing board; difficulty with hiring without temporary license</p> <p>Specialized Student Units: unclear how these ideas are different and what the intent was for these ideas</p>
<p>Development of Communication Plan</p>	<p>11:20m</p>	<p>KT and all</p>	<p>We did not develop our communication plan except to say that Program Managers need to be kept in the loop, in part, by receiving the minutes of the Scholars Advisory Board</p>

			meetings. <i>(Kurt, will you forward them to the PM group or would you send me their email names and addresses and I will cc them when I do the minutes.)</i>
Policy Development: *Setting requirements re work obligation	11:30am	KT and all	<p>The following list of issues, relevant to the Program Committee, were sent to Mardell and Kurt for discussion at the Program Committee the week of 1/23/06.</p> <ol style="list-style-type: none"> 1. Regional preferences re MSW/BSW mix and how to implement that 2. Stipend vs. non-stipend students in CFS programs 3. Need for upfront assessment of genuine/informed interest in CW work for potential stipend students 4. Need for a professional ladder to increase job satisfaction and retention of employees 5. Part-time MSW programs might increase retention of employees who wish to return to school 6. Need to beef up development of detailed learning contracts that outline responsibilities of students and the regions in order to better evaluate the scholars program and practicum quality 7. Explore the possibility of involving HR in the scholars student selection process to begin the facilitation to employment from the very beginning 8. State and regional program managers and IVE coordinators need to identify hoped for outcomes of scholars program to inform the evaluation committee 9. The annual contracts of affiliation agreements between the universities and regional programs need to spell out in detail what the expectations are of each system 10. Field instructors in the regions should be screened and trained 11. MSW scholars grads would like support to help them get their LCSW
HR Problem-solving work group? To address HR related problems on issues list	11:45am	Bri & All	Postponed to next meeting. <i>(In the meantime, Bri will look at the problem list generated at the last conference call and share the HR related issues with other HR staff in the state.)</i>

Next meeting and agenda: *Loan Forgiveness (Laura Rowen guest)	11:55am	KT & All	Scholars will meet during the Partnership meeting. <i>(Patty, are you doing the schedule for meetings on 1/23 or do I need to do something? And, Mardell, are you going to invite Laura to this meeting?)</i>