



**Scholars Advisory Board
12/21/06**

Agenda Items	Time	Name	Decisions/Notes
Introductions & Brief Announcements	10:00	All	Mardell Nelson, Kathy Tidwell, Ray Mullenax, Bri Watkins, Patty Gregory, Kris Richards, Mary Jo Murdie
Minutes Approval and Review Agenda	10:05	All	okay
<u>Work Updates:</u> *HR Update:	10:06	Bri	<p>HR has planned their HR conference around the dates of the Student Institute to increase HR ability to participate. There was some discussion about their presentation. Students should plan to bring their resumes. HR will work on career ladder information; and will distinguish between current employee students versus non-employees. Ray and Bri also planning to work on the student report on students from last year.</p> <p>CFS—Michelle seems supportive of the program and is signing student contracts. Recruitment and retention issues continue especially for Region IV. There is broad use of the stipends this year statewide and managers are looking to the stipend program for their employees. There was a meeting between Kathleen Allen, Michelle Britton and Mardell to work on IVE issues and the reasons to support continued integration between CFS and CMH. Having the IVE activity list and</p>
*CFS Updates	10:15	Shirley/Mardell	
*Annual Partnership Meeting/ Work Plan Development	10:25	All	
*IVE Practicum Design Workgroup Update	10:35	Patty, Carla, Ray & Kathy	
*Alignment	10:45	Ray	
*Student Institute	10:50	Ray	

*Student Manual	10:55	Ray	<p>program definitions done will be helpful for moving these decisions forward. Dick Armstrong was reappointed as the DHW Director by the new governor. His transition team is in place and beginning to make decisions about political appointments. There is some fear about the possibility of a hiring freeze. Region IV has a number of vacant positions that they are trying to fill and are looking at psr positions for current IVE students.</p> <p><u>Partnership Meeting</u> was a successful meeting. There is some confusion about how to move forward with logic models for each group. There will be more discussion about this at the Operations Board meeting today to help clarify the direction. <u>IVE Practicum Design</u> work group has made a great deal of progress redefining this program. Patty has been quite patient and helpful teaching Ray and Kathy enough to move forward! The IVE activities need to be redefined and the plan is to get input from a CFS supervisors group to ensure that the activity list has applicability in practice. There is some sense of pressure to move this forward because of the pending loss of TANF funds and the need to replace those. Also, the business process is getting better defined. Wes has generated a IVE report and our proposal is to have that sent to the Chiefs who will then distribute to the supervisors with students. Students then will complete a time sheet that does not include the family name but just the Focus number to protect confidentiality. Ray and Kathy will be presenting this to the Chiefs meeting in January.</p> <p><u>Alignment</u> ??</p> <p><u>Student Institute</u> is coming together. It will be at the Red Lion Downtowner. The keynote is Judge Murray on Child Well Being. Lots of new students beginning in January—will have to hit the road running to get topics and presentation ready. <u>Student Manual</u> has been started but is a little on the back burner until the Institute is over. Ray has looked at some model manuals and would like to put together a work group</p>
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			including Ray, Patty, a Chief or Manager, a student and the IVE coordinators.
<u>Policy & Procedure Issues</u> *When Scholars are not successful through probation: to pay or not to pay? *Paperwork for practicum students standardized? Volunteer applications?	11:00 11:10	Mardell + Ray + All	<u>Payback issues</u> —There was a lot of discussion today about when to have unsuccessful scholars payback and when not to have them payback. Two actual scenarios were reviewed and recommendations were made in both cases by the Board. In general, it was decided that we need to make sure that supervisors are viewing stipend students as future employees to help enhance their success. It was also decided that we need to be careful not to incentivize scholar failure in order to get out of the work obligation and the payback. That being said, we also did not want to be overly punitive and think that each program manager needs to have the opportunity to make their recommendations re payback. <u>Volunteer Applications</u> for students may not be happening in all Regions. Ray will send an email to clarify why this is important.
<u>Work Assignments</u> Logic Model Development Work Plan Development	11:20	All	Operations will discuss the Logic Model development and the Work Plan development process.
Next meeting & Agenda	11:30	All	1. Who will do the work when staff are in school? Temporary Rover Unit? Will IVE funds pay for such coverage? Mary Jo 2. Need a work group to work on Generic Affiliation Agreement to address DHW concerns for Universities who may wish to sue it—work group = Mary Jo Murdie, Kurt Lyles, Mardell Nelson